



**ONE**

Guarantee



# Inspection Process

# The One Guarantee Inspection Process

One Guarantee's inspection process incorporates both a Design Risk Assessment as well as a number of targeted on-site Technical Audits. This ensures that the most comprehensive control measures can be implemented throughout the build process.

Our inspection process has been designed to work alongside developers and builders, offering technical support throughout the development process.



## Your Designated Surveyor

We will notify your designated surveyor immediately after the instruction and payment of the relevant fees. The surveyor will then engage with the nominated site contact within 5 working days, to introduce themselves and discuss any additional information required for the inspection process.

The surveyor will maintain a constant dialogue with all parties, providing the survey report shortly after each site visit. The final report will detail any outstanding matters which will require completion prior to the surveyor being able to issue a Certificate of Approval.



## Who we work with

One Guarantee work with a select panel of Approved Inspectors and Qualified Chartered surveyors whom are both RICS qualified and CIC approved. All companies working with One Guarantee have been chosen based upon their expertise, professionalism and ability to provide nationwide coverage.

By utilising an independent surveying process, One Guarantee can ensure that transparent and rigorous inspection procedures are in place to develop best practice, and consequently reduce the likelihood of a claim.

## Key Stage 1: Design Risk Assessment

One Guarantee require a full Design Risk Assessment to be undertaken to ensure that the intended work will meet our requirements. A list of design information required in order to complete the audit is as follows:

- A copy of a site investigation report
- Full architectural design details, drawings and specifications for the project
- Full structural details, drawings, specifications and calculations for all loadbearing elements
- Details and specification for proposed above and below ground drainage systems
- Details and specification for any flues and chimneys

The surveyor will carry out a design assessment based on the information received. If further information is required or the information provided is not complete, the surveyor will request this from the nominated contact.

## Key Stage 2: Site Inspections

Our inspections are focused on specified key stages for each plot. Key construction stages for apartments, refurbishments/conversions and those developments using non-traditional forms of construction may vary. The appointed surveyor will advise of alternative stages for such developments.

One Guarantee will undertake a minimum of 5 inspections per housing unit, however both One Guarantee and Insurers reserve the right to increase the number of inspections if required. Below are the standard key stages One Guarantee undertake as part of the inspection process.

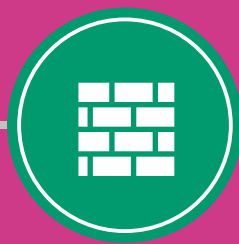
Although the requests for inspection may relate to a particular plot, surveyors will also take the opportunity to inspect any other relevant areas of the site.



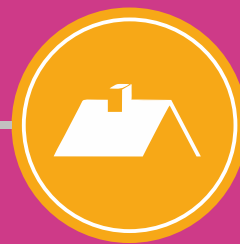
**Inspection 1**  
Site Preparation  
/ Foundations



**Inspection 2**  
DPM / Oversight



**Inspection 3**  
Superstructure



**Inspection 4**  
Pre-Plaster and  
Roof Structure



**Inspection 5**  
Final Inspection  
/ Sign Off

## Key Stage 3: Certificate of Approval

When a Housing Unit is completed and represents a standard risk to the Insurer, a Certificate of Approval will be issued and sent to One Guarantee.

When each Housing Unit is completed the appointed surveyor should be contacted so that a final inspection can be carried out. A Certificate of Approval cannot be issued unless a satisfactory final inspection has been carried out.

The Certificate of Approval is the culmination of the Technical Audit process and will not be issued unless the Housing Unit represents a standard risk to Insurers. Therefore, if there are any known outstanding Defects or other problems, which may cause a future claim, the Certificate of Approval will not be issued.

The Council of Mortgage Lenders has advised that a Certificate of Approval cannot be issued on a Housing Unit where there is a potential health and safety risk or the likelihood of significant disruption to the prospective purchaser.

If you would like to find out more about our inspection process, please get in touch with us by calling 01603 218288 or by emailing [hello@oneguarantee.co.uk](mailto:hello@oneguarantee.co.uk).



[hello@oneguarantee.co.uk](mailto:hello@oneguarantee.co.uk)



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